


How to Register your Rental

Step 1: Navigate to the [Rental Permit Portal](#) landing page

- **New Users:** Select [->Start] button to create your user login for access. If you are a returning user please jump to Step 3.



Fishers, IN

Rental Permit Portal [-> Start](#)

Welcome to the City of Fishers Rental Registration portal. **Please read all the registration requirements below for the Rental Registry.**

Rental Registration Requirements

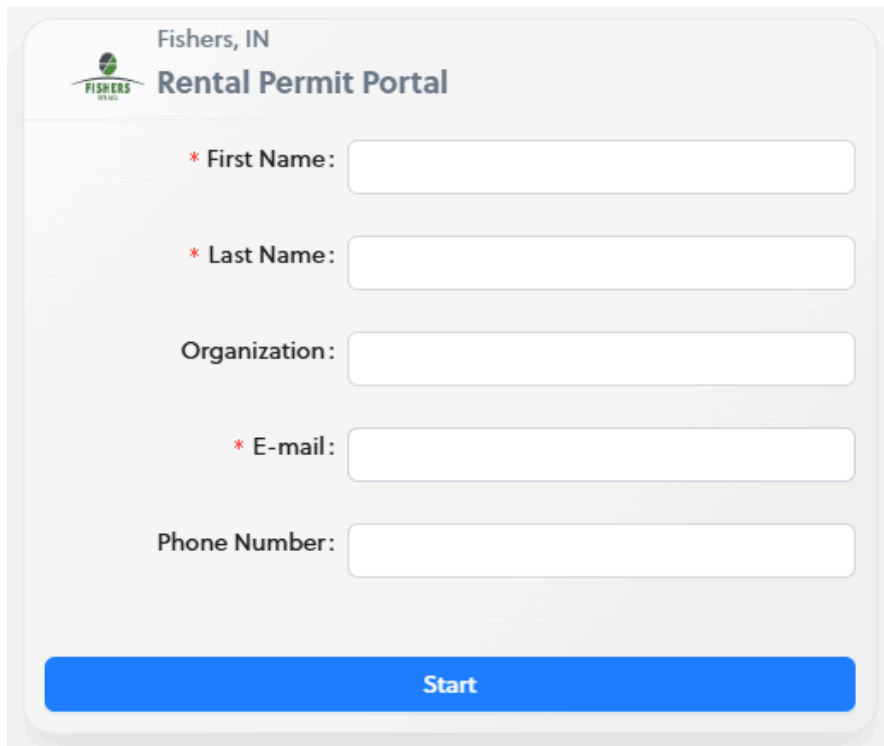
Per [Chapter 163 of the Fisher Code of Ordinances](#), the Owner(s) of any single-family rental unit, townhomes, and individually platted condos, shall register all rental housing units except for those classified as exempt under §163.02.

Starting January 1st, 2026, rental permits will be limited to 10% of the total number of home units within a subdivision. A subdivision is defined as a neighborhood of ten (10) or more single-family homes, town homes, or platted condos with the same name, as shown on the Hamilton County parcel card or property report.

If the applicant receives a home rental unit permit, the single-family home, townhome, or condo must also comply with the applicable [subdivision Homeowners Association \(HOA\) restrictive covenants](#) regarding limitations on homes within the subdivision being let for occupancy. Please reach out to your HOA if you are unsure of your covenants.

Step 2: New Users begin your registration.

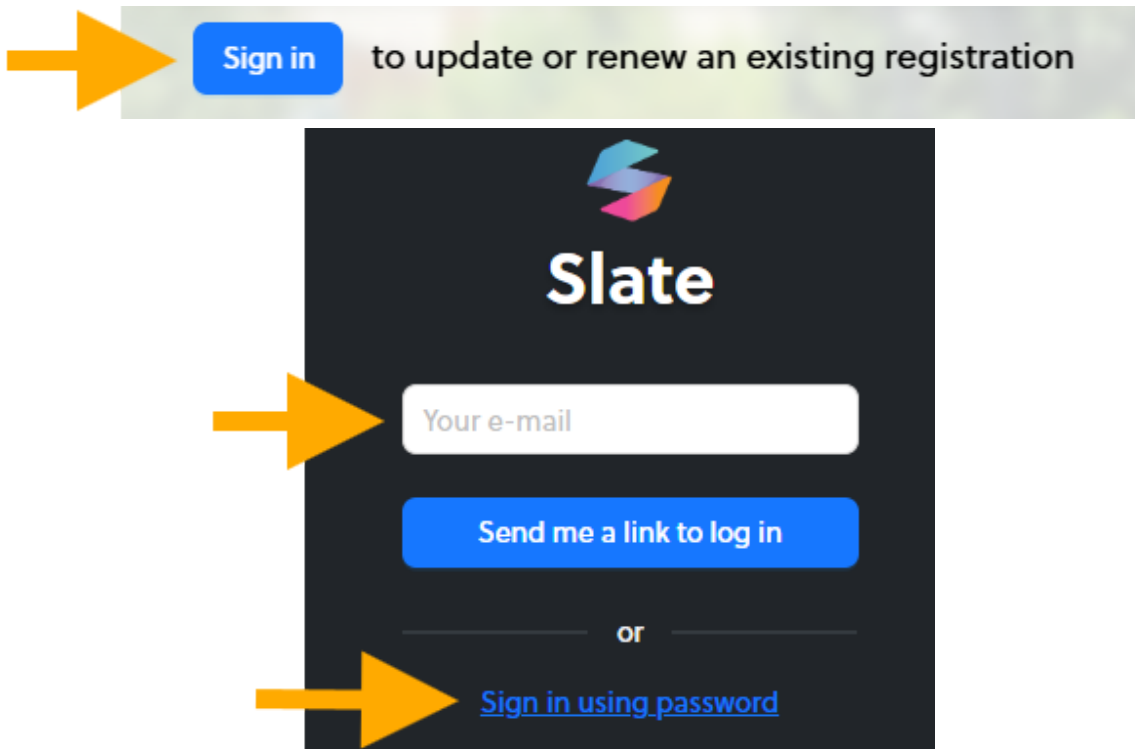
- Fill in the (*) marked fields to create your user profile and select **[Start]**.
- Continue to **Step 5**



The image shows a registration form for the Fishers, IN Rental Permit Portal. The form is titled "Fishers, IN Rental Permit Portal" and includes a logo for Fishers, IN. The form fields are: First Name (marked with a red asterisk), Last Name (marked with a red asterisk), Organization, E-mail (marked with a red asterisk), and Phone Number. A blue "Start" button is located at the bottom of the form.

Step 3: Return Users: Login to your Slate account

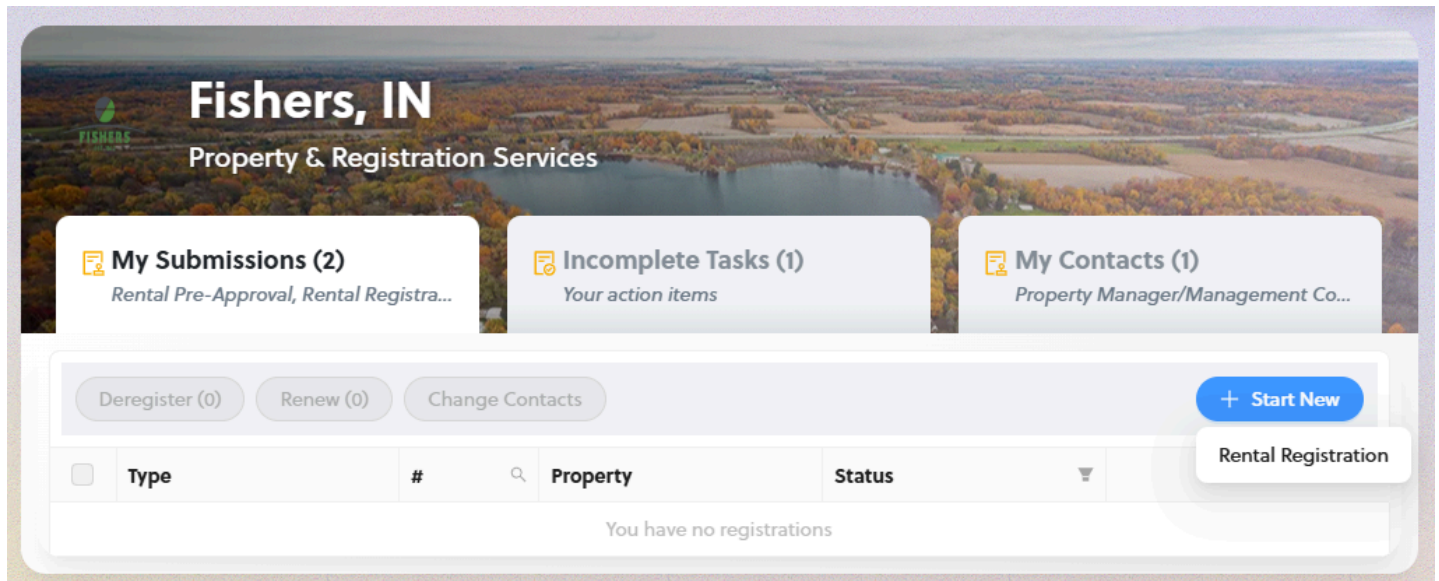
- **Returning Users:** Select **[Sign-in]** located at the very bottom of the registry.
- Sign-in in one of two ways.
 1. Enter your "Email" to request a link to login.
 2. Select "Sign in using password" link to enter your "Email" and "Password" to immediately login.



The image shows a login form for Slate. The form is titled "Slate" and includes a logo for Slate. The form fields are: "Your e-mail" (with a blue arrow pointing to it), "Send me a link to log in" (a blue button), "or", and "Sign in using password" (a blue link with a blue arrow pointing to it).

Step 4: Return Users: Start registration from your Slate account

- Select the **[+ Start New]** button.
- From the dropdown menu, select your menu option preference to enter the registry or file a complaint.



Step 5: Property Selection: Search for the properties to be included in your registration.

- Search for your property address.
 1. Use your street address to locate your property in the search bar. Please note, Slate enhances your search experience with predictive features. As you type in the search bar, suggested properties that match your criteria will appear.
 2. Use your Parcel ID number to locate your property in the search bar.
- Select the address you want to register and click **[Next]**.
- To add more than one address refer to “**Step 5: B.**”

The screenshot shows the "Apply for new Rental Registration" form. On the left side, there is a sidebar with a list of steps: 1. Property Selection (highlighted), 2. Property Information, 3. Assign Property owner(s) or agent(s) authorized to act on behalf of the owner(s), 4. Assign Property Manager/Management Company, and 5. Review Submission. Below the list is a "Help" link. The main content area has a title "Apply for new Rental Registration". Below the title, there is a note: "Note that this is only for addresses in Fishers, IN". Below the note, there is a search bar labeled "Search by Address". Below the search bar, there is a section titled "Selected Properties (1)". This section contains a map of a property at "0 Brooks School Ave" with a parcel number "1315100000026303" and unit/building information "Unit/Building Information 1 hide details...". Below the map, there is a text input field for the property name, which currently contains "0 Brooks School Ave". To the right of the input field is a "+ Add Unit" button. Below the input field, there are "Back" and "Next" buttons.

Step 5: B. Property Selection: Add more than one address to your Registry

- You can add multiple addresses on the same registry.
 - In the search bar, type in the secondary address you are looking to add and click on it.
 - The system will also suggest additional properties that may be tied to you as the homeowner, listed under “Suggested Properties.” You can select from this list to add additional properties to your registration. If you do not want to add any of these “Suggested Properties” check the “I have reviewed the suggested properties” checkbox to enable the [Next] button.

1.

Apply for new Rental Registration

Note that this is only for addresses in Fishers, IN

12700 brooks school a

12700 Brooks School Ave
Parcel #: 1311270000011402

Address: 12700 Brooks School Rd, Fishers, IN 46037 US
Parcel Address: 12700 Brooks School Rd
Parcel #: 1311270000011302

add any additional below.

Name + Add Unit

0 Brooks School Ave

Back Next

2.

Apply for new Rental Registration

Note that this is only for addresses in Fishers, IN

Search by Address

Select a maximum of 1 property

Selected Properties (2)

0 Brooks School Ave ?

Parcel #: 1315100000026303

Unit/Building Information ? 1 [hide details...](#)

Remove any unit/building addresses that are not on the property, and add any additional below.

Name + Add Unit

0 Brooks School Ave

2.

Suggested Properties (1) ⓘ

According to public records, the following properties may share an owner with one or more of the properties you have selected to register. Please either check the box to add a property to your application, or confirm that you have reviewed the suggested properties to proceed.

☐ **Add All** **Address**

☐ 12700 Brooks School Rd
#1311270000011302

< **1** >

☐ I have reviewed the suggested properties

Back Next

Step 5: C. Property Selection: Add, Edit, or Remove Units on a Property Address

- If your property has more than one unit, add additional units by selecting the [+ Add Unit] button.
- Enter the units as they appear at your address, e.g. Apt 1, or Unit 303, etc. then select the (+) to update.
- To edit a listed unit address select the pencil icon to adjust the name
- To remove a listed unit address select the trashcan icon to delete it from the list

Apply for new Rental Registration

Note that this is only for addresses in Fishers, IN

Search by Address

Selected Properties (1)

0 Brooks School Ave ⓘ

Parcel #: 1315100000026303

Unit/Building Information ⓘ: 1 [hide details...](#)

Remove any unit/building addresses that are not on the property, and add any additional below.

Name **+ Add Unit**

0 Brooks School Ave

Back Next

Step 6: Property Information

- Complete all astrisked (*) marked fields to enable the [Next] button.

✓ Property Selection

2 Property Information

3 Assign Property owner(s) or agent(s) authorized to act on behalf of the owner(s)

4 Assign Property Manager/Management Company

5 Review Submission

Help

Apply for new Rental Registration

0 Brooks School Ave
Parcel #: 1315100000026303

→ * Number of Units?

→ * I confirm that I am the owner of the property

Select... ▼

→ I confirm that the property at this address will be in compliance with applicable
* Homeowner's Association restrictive covenants regarding limitation on homes within the subdivision being let for occupancy.

Select... ▼

Insurance Company Name (Optional)

→ * I confirm that a Homestead Property Tax Deduction is not being claimed on this property while it is in use as a rental unit.

☐ Yes ☐ No

→ * I confirm that the property at this address has not been cited for violation of Chapter 157, Property Maintenance Code, of the Fishers Code of Ordinances

☐ Yes ☐ No

→ * I confirm that this property is current on all City of Fishers utility invoices (sanitary sewer, trash and stormwater).

☐ Yes ☐ No

→ * I confirm that this property has not been the subject of more than seven (7) calls for service, as defined by §100.02 of the Fishers Municipal Code.

☐ Yes ☐ No

→ * Please type your full name to affirm under penalties of perjury that the information contained herein is true and correct.

Start Over

Back

Next

Step 7: A. Assign Property Owner

- Select downward caret (v) to open the dropdown menu
- Select from the list of Property Owners or the **[+Create New]** button to add a new Property Owner. See “**Step 7: B.**” for how to enter new Property Owner information.

The screenshot shows a web form titled "Apply for new Rental Registration". On the left is a vertical sidebar with a progress indicator showing five steps: 1. Property Selection (checked), 2. Property Information (checked), 3. Assign Property owner(s) or agent(s) authorized to act on behalf of the owner(s) (active, highlighted with a blue circle), 4. Assign Property Manager/Management Company, and 5. Review Submission. Below the sidebar is a "Help" link with a question mark icon. The main content area has the heading "Property owner(s) or agent(s) authorized to act on behalf of the owner(s)" and a text prompt: "Please provide the name, street address, phone number and email address of the property owner(s), or the agent(s) authorized to act on behalf of the owner(s) in regard to the home rental unit, including service of process." Below this is a table with two columns: "Property" and "Property owner(s) or agent(s) authorized to act on behalf of the owner(s)". The "Property" column contains a blue box with the text "0 Brooks School Ave" and "Parcel #: 1315100000026303". The "Property owner(s) or agent(s)" column contains a dropdown menu with "Select..." and a downward caret icon, which is highlighted with an orange square. Below the dropdown are two options: "Me" and "Fishers". At the bottom of the form is a red "Start Over" button and a blue "+ Create New" button, with an orange arrow pointing to the latter.

Step 7: B. Create New Property Owner

- Choose an owner type: Individual or Organization
- Complete all fields marked with an asterisk (*).
- Check which properties the owner is tied to and select the **[Add and assign to (#) property]** button.

✕
Add Property owner(s) or agent(s) authorized to act on behalf of the owner(s)

Type

☒ Individual ☐ Organization

* First Name

* Last Name

* Contact E-mail

📞 Phone Numbers

* Primary

+ Add a Phone Number

📍 Addresses

Type

* Address

+ Add an Address

⊕ Additional Information

Select properties assigned to this Property owner(s) or agent(s) authorized to act on behalf of the owner(s)

- | | |
|-------------------------------------|---------------------|
| <input checked="" type="checkbox"/> | Address |
| <input checked="" type="checkbox"/> | 0 Brooks School Ave |

Add and assign to 1 property

Step 8: A. Assign Responsible Agent for Property Management

- Select downward caret (v) to open the dropdown menu
- Select a listed Property Owners or the **[+Create New]** button to add a new Property Owner

The screenshot shows a web interface for 'Apply for new Rental Registration'. On the left is a sidebar with a progress indicator showing five steps: 1. Property Selection, 2. Property Information, 3. Assign Property owner(s) or agent(s) authorized to act on behalf of the owner(s), 4. Assign Property Manager/Management Company (current step), and 5. Review Submission. A 'Help' link is at the bottom of the sidebar. The main content area is titled 'Property Manager/Management Company' and is divided into two columns. The left column, labeled 'Property', shows '0 Brooks School Ave' with 'Parcel #: 1315100000026303'. The right column, labeled 'Property Manager/Management Company', features a dropdown menu with 'Select...' and a downward arrow (highlighted with an orange box). Below the dropdown, the text 'Me' is visible, followed by a button labeled 'Fishers'. At the bottom of the form, there is a red 'Start Over' button and a blue '+ Create New' button, with a large orange arrow pointing to the latter.

Step 8: B. Create New Property Owner

- Choose an owner type: Individual or Organization.
- Complete all fields marked with an asterisk (*).
- Check which properties the owner is tied to and select the **[Add and assign to (#) property]** button.

Add Property Manager/Management Company


Type

☒ Individual ☐ Organization

* First Name

* Last Name


* Contact E-mail

 Phone Numbers

* Primary

▼

+ Add a Phone Number

 Addresses

Type

▼

* Address

Find an address...


Apt/Ste/#

City

▼

Zip

+ Add an Address

 Additional Information

Select properties assigned to this Property Manager/Management Company

<input checked="" type="checkbox"/>	Address
<input checked="" type="checkbox"/>	0 Brooks School Ave

Add and assign to 1 property

Step 9: Review Submission

- Review your entered details for accuracy.
- Select **[Submit]** when finished to process your registration.

✓ Property Selection

✓ Property Information

✓ Assign Property owner(s) or agent(s) authorized to act on behalf of the owner(s)

✓ Assign Property Manager/Management Company

5 Review Submission

🔗 Help

Apply for new Rental Registration

0 Brooks School Ave
Parcel #: 1315100000026303
[+ Property questions](#)

Property owner(s) or agent(s) authorized to act on behalf of the owner(s)

Property Manager/Management Company

Unit

0 Brooks School Ave

Start Over

Back

Submit

If you have any questions, feel free to reach out to the Tolemi Support Team at support@tolemi.com for additional assistance.