



REQUEST FOR PROPOSALS

This Request for Proposals (RFP) serves as formal solicitation for professional services required by the City of Fishers. We invite proposals from reputable consulting firms with expertise in delivering professional services aligned with the objectives of the following project:

Safety Action Plan – Safe Streets and Roads for All (SS4A)

The Safety Action Plan is intended for implementation within the City of Fishers to mitigate roadway and pedestrian fatalities as well as serious injuries across its multi-modal transportation network. The Safety Action Plan should cover the entire city limits while offering targeted solutions for key areas. Adherence to all stipulated components outlined by the U.S. Department of Transportation (DOT) in the [SS4A 2022 NOFO](#) is mandatory, see Table 1.

Responsibilities:

1. Public and private stakeholder involvement including an online public survey
2. Collection and analysis of traffic and crash data
3. Creation of crash mapping tool (crash dashboard)
4. Compilation of Safety Action Plan including a prioritized comprehensive project list

Consultant Selection Criteria:

1. Prior Safety Action Plan experience
2. Experience of key personnel including an identified Project Lead
3. Ability to complete responsibilities by March 1, 2025

Proposals should include the following at a minimum:

1. Firm contact information, location of office performing work, and authorized representative
2. Firm qualifications, proposed staffing and designated Project Lead
3. Anticipated work to be subcontracted
4. Relevant past projects including successful innovative safety solutions
5. Proposed schedule for project development

Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion

The Consultant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency. Where the Consultant is



unable to certify any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Title VI Assurance

The Recipient, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Questions and Timeline

Questions shall be submitted by ***Friday, April 12, 2024*** to the contact below.

The proposal shall be submitted by ***Tuesday, April 16, 2024*** to the contact below. Late proposals will not be considered.

Selection of consultant will be announced Tuesday, April 23, 2024.

BRADLEY PEASE, PE

Assistant Director, Department of Engineering

317-595-3162

peaseb@fishers.in.us

3 Municipal Dr., Fishers, IN 46038

fishersin.gov



City of Fishers Selection Rating

Evaluation Criteria to be Rated by Scorers					
Category	Scoring Criteria	Scale	Score	Weight	Weighted Score
Capacity of Team to do Work	Evaluation of the team's personnel and equipment to perform the project on time.				
	Availability of more than adequate capacity that results in added value.	1		15	
	Adequate capacity to meet the schedule.	0			
	Insufficient available capacity to meet the schedule.	-1			
Team's Demonstrated Qualifications	Technical Expertise: Unique Resources that yield a relevant added value or efficiency to the deliverable.				
	Demonstrated outstanding expertise and resources identified for required services for value added benefit.	2		20	
	Demonstrated high level of expertise and resources identified for required services for value added benefit.	1			
	Expertise and resources at appropriate level.	0			
	Insufficient expertise and/or resources.	-3			
Project Manager	Predicted ability to manage the project, based on: experience in size, complexity, type, subs, documentation skills.				
	Demonstrated outstanding experience in similar type and complexity.	2		15	
	Demonstrated high level of experience in similar type and complexity.	1			
	Experience in similar type and complexity shown in resume.	0			
	Experience in different type or lower complexity.	-1			
	Insufficient experience.	-3			
Approach to Project	Project Understanding and Innovation that provides cost and/or time savings.				
	High level of understanding and viable innovative ideas proposed.	2		20	
	High level of understanding of the project.	1			
	Basic understanding of the project.	0			
	Lack of project understanding.	-3			
Weighted Sub-Total:					